

Improving Community Supervision National Training and Technical Assistance Program

Invitation to Apply for Training and Technical Assistance

The [Crime and Justice Institute](#) (CJI), a division of Community Resources for Justice, through funding from the Office of Juvenile Justice and Delinquency Prevention (OJJDP), is available to provide intensive training and technical assistance (TTA) to competitively selected local jurisdictions to meet the goals of the Second Chance Act. The overarching goals for this program are to improve community supervision practices, produce better outcomes for youth and communities, reduce recidivism, and improve public safety.

For purposes of this opportunity, “community supervision” includes youth placed on supervised probation at the time of disposition and youth released from a juvenile facility under juvenile corrections or juvenile court jurisdiction and placed on aftercare supervision.

Local community supervision agencies are invited to apply to participate in OJJDP’s *Second Chance Act Youth Reentry Program - Improving Community Supervision National Training and Technical Assistance Program* to receive up to 2 years of tailored TTA.

Eligibility

Applications will be accepted from local, regional, or Tribal community supervision agencies. State level agencies are ineligible to apply for TTA.

Deadline

Applications will be accepted in a rolling basis until capacity has been met. Failure to submit any of the required materials may result in a TTA request not receiving further consideration. CJI will notify agencies within two weeks of receiving their application of the status of their TTA request submission.

If you are interested in any of the following, we welcome you to apply!

- *Improving outcomes for youth under community supervision through the implementation of evidence-based and innovative community supervision policies, practices, and programs*
- *Building capacity to implement meaningful change through staff training and improvement of staff-client interactions*
- *Reducing admissions to confinement resulting from community supervision/probation violations*
- *Collaborating with probation, courts, law enforcement, parole, and community providers to reduce recidivism and promote public safety*
- *Sharing your outcomes, lessons learned, and reforms with the field to inspire and inform other jurisdictions*

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ON A ROLLING BASIS UNTIL CAPACITY HAS BEEN MET**

Training and Technical Assistance Activities

CJI will provide TTA to selected local jurisdictions over the course of approximately 24 months. CJI has assisted more than a dozen states in using a data-driven, research-based approach to policy development, implementation, and stakeholder collaboration to improve community supervision and outcomes for youth and communities.

The following are examples of TTA local jurisdictions may receive as part of this initiative. TTA will be customized and tailored to the unique needs and goals of each selected site.

1. Support stakeholders through implementation of supervision policies, practices, and programs.
2. Conduct analysis of relevant juvenile justice data and system assessment.
3. Assess the capability of agencies to collect, analyze and share information.
4. Develop agency- and program-specific implementation plans.
5. Conduct staff trainings that provide skills to help reduce recidivism and increase equitable outcomes for youth and families.
6. Facilitate implementation of data-driven improvement strategies and analyze impact.
7. Assist with implementation of programs and strategies to address disparities and inequities.
8. Provide consultation on resource allocation strategies for reinvestment of costs saved or averted as the result of community supervision improvements.
9. Analyze system indicators to measure impact.
10. Assist with sustainability planning, including performance measurement and quality improvement.

Expectations for TTA Recipients

1. **Create an agency “implementation team”** to provide oversight and promotion of implementation of juvenile justice community supervision policy and practice changes and work directly with CJI.
2. Commit the implementation team **to participate in regular in-person and virtual implementation-specific meetings and support CJI’s TTA activities.**
3. **Provide information**, as applicable, to CJI, including policies, standard operating procedures, program guides and forms, training curriculum and materials, data and related information, fiscal strategies, and other requested information to assess the agency’s current practices and identified problem area(s) and inform strategies for community supervision improvement.
4. **Facilitate and support the establishment of data sharing agreements** with relevant entities and ensure necessary materials are provided for analysis. Along with compilations of publicly available data, data requests may include (but not be limited to) internal or non-public reports of aggregated supervision population demographics, risk levels, violations and responses, length of supervision, and funding history for community supervision strategies and programs.
5. **Assist in the scheduling of on-site and virtual activities** to ensure the availability of relevant community supervision personnel to support the TTA activities.
6. **Commit to engaging youth and family members with lived experience** throughout the implementation and sustainability process.
7. **Contribute knowledge, experience, data, and project-related materials** as CJI develops resources for the field.
8. Selected jurisdictions will be expected to **share performance measurement data with CJI for the duration of assistance and with OJJDP for five years** following the adoption of a community

supervision policy or establishment of community supervision program. Sharing this data will enable OJJDP to track outcomes and system impacts as well as to offer targeted TTA if the data indicate such additional assistance is needed.

Submission Requirements

Applicants must complete the [Readiness Questionnaire](#). Additionally, applicants should **submit the following items to Jasmine Jackson, Youth Justice Manager, CJI, via email at jjackson@cjinstitute.org**. Questions about TTA requests should be directed to Jasmine Jackson at CJI via email or phone at 857-208-1410.

1. Letter from agency leadership responsible for community supervision improvement formally requesting implementation and sustainability assistance. The letter must include a commitment to form an implementation team to oversee implementation and promotion of juvenile justice community supervision policy and practice changes.
2. Up to three reports, summaries, or presentations illustrating data analysis of community supervision practices in your jurisdiction within the last 5 years.
3. Up to three letters of support from external stakeholder groups related to this application and your community supervision efforts.

Review Process

CJI and OJJDP are committed to ensuring a fair process for reviewing TTA requests. CJI will review the TTA requests to ensure the applications meet eligibility criteria and that the documentation submitted is complete. If the request meets eligibility, CJI will review the application materials within two weeks of receipt. CJI will reach out to the applicant if additional clarifications are needed.

Selection Criteria and Process:

CJI will score applications using the following criteria:

- Alignment of agency goals with OJJDP's program priorities, including, but not limited to:
 - improving community supervision practices
 - producing better outcomes for youth and communities
 - reducing recidivism
 - improving public safety
- Demonstrated commitment to improving community supervision practices for youth assessed as medium- or high-risk
- Data capacity and commitment to using data to improve practices and monitor implementation
- Readiness for change, including a demonstrated learning orientation

To make recommendations to OJJDP, CJI will score each application by scoring each criterion by providing a score of 1 to 3 points. 1=did not meet, 2=partially met, 3=fully met.

CJI will submit the request packages and recommendations to OJJDP for review within 30 days of receipt of the application. Final selections will be made by OJJDP. CJI will notify the agency of the outcome of the decision via email.

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