



JRI Phase I Implementation Plan Checklist: States and Local Jurisdictions

Please attach all relevant materials or documents that are referenced in this checklist, such as: a list of members of the site’s collaborative body, a copy of the team charter, examples of data analysis, a copy of the press release, a statement of how the site plans to coordinate with related initiatives

SITE:

TA PROVIDER:

1. The site has identified participants in JRI working group or task force



Completed



In Progress



No Progress

- ✓ All key stakeholders in this jurisdiction formally agreed to participate in JRI.
- ✓ There is a leader (or team) who will be responsible for spearheading the initiative.
- ✓ The site has designated an on-site project coordinator who can devote adequate time to this initiative and whose other job responsibilities align with JRI.
- ✓ The site has a collaborative planning body that works on criminal justice issues, or if such an entity does not currently exist in the jurisdiction, the site has a plan for the development of a criminal justice planning body.
- ✓ The site has demonstrated a sufficient history of interagency public safety collaboration.
- ✓ The site has demonstrated a commitment to the principles of evidence-based practices, evidenced by previous implementation or an understanding of and verbal commitment to implement evidence-based practices in the future.
- ✓ The site has resources to support its involvement in this initiative.

Please describe progress to date:

2. The site has worked with technical assistance provider to develop an agreement on the milestones that will be pursued regarding data collection and analysis strategy



Completed



In Progress



No Progress

- ✓ The site is committed to **sharing** data between agencies and with TA provider.
- ✓ The site is able to easily **collect** the following statistics:
 - Annual and monthly jail/prison admissions and releases for the last 5-10 years
 - Average daily jail/prison population for the last 5-10 years

- Average length of jail/prison stay by offense type
 - Composition of jail/prison population (e.g., breakdown by conviction offense, age, race, gender, etc.)
 - Any other statistics that may describe the nature of the jurisdiction's criminal justice population (at the TA provider's discretion), such as:
 - recidivism rates
 - % of population with mental health issues
 - % of individuals cycling in and out of jail or prison more than twice a year
 - % of pre-trial detainees (if local site applicant)
 - % of admissions due to probation and/or parole revocation
 - % of individuals released to post-release community supervision
 - distribution of inmates by offense type
- ✓ The site is able to easily **analyze** data to understand the drivers of its corrections population.
- ✓ The site will work with the TA provider to develop jail/prison population projections for the next 5-10 years.

Please describe progress to date:

3. The site has a plan for an announcement or a kick-off of the JRI process



Completed



In Progress



No Progress

- ✓ The site has developed a formal team charter that identifies the project's mission and goals, defines team members' roles and responsibilities, and sets clear and realistic milestones and deadlines.
- ✓ The site has plans to issue a press release and has coordinated its planning efforts with the TA provider and BJA.

Please describe progress to date:

4. The site has a plan to coordinate with related local/state initiatives



Completed



In Progress



No Progress

- ✓ The site has identified the universe of other existing relevant projects and initiatives.
- ✓ The site has a plan for how it will work with its local/state counterpart.
- ✓ The site has a plan for integrating this initiative with other existing or pending grants or technical assistance projects that relate to the criminal justice system at the local or state level, including the allocation of staff time and overall coordination plan.
- ✓ Please provide in the comments section below, information relating to any additional resources to which the jurisdiction has access that could support justice reinvestment and any site plans for capital projects or the construction of jail, prison, or residential treatment facilities.

Please describe progress to date: